

December 12, 2019 – 5:00 PM

DRAFT VESTRY MINUTES

MEMBERS PRESENT: Father Robin Dodge, Guy Gronquist, Penni Chambers, Mitzi Barker, Mike Ward, Paul D'Arcy, Dan Green, Leslea McCabe, and Charles Rountree.

MEMBERS ABSENT: Heidi Hahn

NON-MEMBERS PRESENT: Father Jim Gordon

NON-MEMBERS ABSENT: Mother Pam Graham, Donna Bailey

- **Call to Order**
The meeting was called to order at 5:05 p.m. with Fr. Robin leading an opening prayer.
- **Acceptance of the Agenda**
Penni moved, and Paul seconded the acceptance of the agenda as presented. *Carried unanimously.*
- **Disposition of the October 24, 2019 meeting minutes**
Guy moved, and Charles seconded the acceptance of the Minutes as presented. *Carried unanimously.*
- **Bible Study.**
Fr. Robin led the Vestry in Bible study on Mathew 11:2-11.
- **By-Law Amendment for Operations Endowment Fund.**
A review of the By-Laws determined that amendments can only be considered at an Annual Meeting. With that in mind, the December 8th Special Parish Meeting was cancelled. An additional hearing session to review the proposed amendment was recommended to take place January 15th, 2020 at 5:30 PM. The Annual Meeting is scheduled to take place January 26th, 2020.
- **Treasurer's Report – Penni Chambers**
Penni reviewed the October and November financial reports. The Parish has incurred a net deficit of approximately \$181K through November. In the past, 40% of annual contributions have been received in the final quarter of the year and it has been anticipated any shortfall would be cleared by year end. However, several pledges have gone unfulfilled for various reasons with the unfortunate result being a possible projected deficit of \$60K to \$70K for 2019 barring robust contributions in December. While actual expenses are in line with the budget, Penni noted two unanticipated expenses: \$8K in library operating expenses will be expensed as church operating expenses as opposed having those expenses reimbursed from the Scheffler Fund and \$3K in additional Workers Compensation premiums (Clergy were erroneously not included in the 2019

policy year and the shortfall was invoiced in 2019 as part of the insurance audit). Mike moved, and Dan seconded accepting the October and November financial reports. *Carried unanimously.*

Penni requested Vestry review and approval of Clergy Housing Allowances for 2020. Guy moved and Dan seconded approval of the allowances for 2020. *Carried unanimously.*

- **Junior Warden's Report – Paul D'Arcy**

Paul presented a written analysis on the status of projects for 2019. A request was presented to dedicate the unexpended remainder of the 2019 capital budget of \$29,176 to several pending repairs and improvements. Some of the projects will be completed in 2019 while funds will be used to pre-pay projects that will commence in 2020. Paul moved, and Penni seconded to approve the request. *Carried unanimously.*

In addition, the 2020 lease for the Santa Fe Desert Chorale was presented for Vestry approval, subject to review by the Diocesan Trustees of the Property. Mitzi moved and Leslea seconded approving the 2020 lease. *Motion carried with Guy abstaining.*

- **Senior Warden's Report – Guy Gronquist**

Because the Vestry meeting in November was cancelled due to inclement weather, two time sensitive issues were reviewed and approved by the Vestry via email. The first was to suspend the policy requiring employees, including clergy, to enroll in Medicare immediately upon eligibility. This suspension applied specifically to Father Jim Gordon allowing him to continue coverage through Church insurance at a substantially lesser out-of-pocket cost than could be secured with Medicare and a supplemental plan. The suspension will be reviewed annually. Guy moved, and Leslea seconded, ratifying the action taken via email. *Carried unanimously.* The second was to allow non-capital and non-outreach library expenses to be charged to the operating account. The language of the By-Laws governing the endowment fund where the Scheffler bequest resides precludes expenditures for non-capital or non-mission expenses. Guy moved and Paul seconded ratifying the action taken via email. *Carried unanimously.*

The Diocese has published a report on future considerations for Bishop's Ridge/Camp Stoney. Within the report is the following language:

“Bishop's Ridge / Camp Stoney is a large real estate investment of the Diocese and the Diocese does not know the market value (what it can be sold for) of that investment. Although there is no legal obligation to return the property to Holy Faith Parish if the Diocese ceases to use the property for primarily for religious or educational purposes there is a moral obligation to return the property to the Parish.”

Guy remarked that it was imperative, and the Vestry agreed, that Holy Faith be a part of any discussion and decision concerning the future of Bishop's Ridge / Camp Stoney. Father Robin and Guy will draft a letter for Vestry consideration to the Trustees of the Property acknowledging the Diocese report. Guy moved, and Paul seconded Vestry support for engaging with the Diocese on the future of the property. *Carried unanimously.*

- **Rector's Report – Fr. Robin Dodge**

Fr. Robin presented a draft of a Congregation Security Plan that is required to be filed with the Diocese by year end. After review by the Vestry and some additional recommendations, the plan

was approved for filing with the diocese. This is the first step towards adopting a security protocol with implementation to follow at a later date.

Affiliated retired clergy are required to be licensed by the diocese. Guy moved and Penni seconded Vestry approval to support licensing for Fr. Murphy. *Carried unanimously*. Guy moved and Paul seconded Vestry approval to support licensing for Fr. Weiser. *Carried unanimously*.

The Advent and Christmas schedule was presented and reviewed. Fr. Robin urged the Vestry to participate as much as possible.

This was the last Vestry meeting for Mitzi prior to leaving Santa Fe. The Vestry gave their profound thanks for her service to the Parish. Fr. Robin presented a gift of recognition. We wish Mitzi and Tom the best in the next chapter of their lives.

- **Associate Rector's Report – Fr. Jim Gordon**

Fr. Jim spoke of the 2020 Adult Forum schedule emphasizing the continuance of Christian formation.

Fr. Jim also noted that funeral services will be held Saturday for former Senior Warden Pat Spivey.

There being no further business, Dan moved, and Mitzi seconded, to adjourn. *Carried unanimously*. The meeting closed at 6:17 PM following a prayer lead by Fr. Robin.

Respectfully submitted,

Charles Rountree