

May 27, 2021 – 5:00 PM
Holy Faith Vestry

***DUE TO HEALTH PROTOCOLS DURING THE COVID-19 PANDEMIC, THE VESTRY MEETING
WAS HELD VIA ZOOM***

MEMBERS PRESENT: Father Robin Dodge, Van Swift, Dan Green, Vann Bynum, Steven Berkshire, Chris Frenk, Charles Chambers, Leslea McCabe, Charles Rountree

MEMBERS ABSENT: Walter Sterling

NON-MEMBERS PRESENT : Father Jim Gordon

- **Call to Order**
The meeting was called to order at 5:01 p.m. by Father Robin who led the Vestry in an opening prayer.
- **Acceptance of the Agenda**
Steven moved, and Dan seconded acceptance of the agenda. *Carried unanimously.*
- **Disposition of the April 22nd, 2021 Vestry Minutes**
Van moved, and Dan seconded the acceptance of the Minutes for April 22th Vestry meeting as corrected. *Carried unanimously.*
- **Ratification of Electronic Votes**
The Parish received an additional disbursement from the bequest of Charles Cole of \$145.26. By email, Fr Robin moved, and Dan seconded, that the additional funds be directed to the Article VII Operations Endowment Fund. Members of the Vestry affirmed the motion by email. Steven moved, and Chris. seconded, ratification of the electronic vote of approval. *Carried unanimously.*
- **Bible Study**
Father Jim led the Vestry in Bible study on John 3: 1-17
- **Treasurer's Report – Steven Berkshire**
Steven presented the April financial statements. Contributions and other income for the month totaled \$49,902. Operating expenses totaled \$79,459 resulting in an operating deficit of (\$29,556). Netted with other income and other expenses, there is a deficit of (\$42,576) for the month and a surplus of \$43,992 for the year-to-date. Pledge and Plate for April decreased 37% and Expenses increased 24% compared to April 2020. Steven pointed out the disbursement of \$18,352 for 'Capital Expenses' during the month, which will be recouped from year-end transfers from the Endowment.

The reconciled cash balance for Century Bank at the end of April was \$371K. The cash balances of both accounts, as reported by the bank on May 24th was \$726,258.

Steven noted a concern that as the Parish reopens and resumes normal worship services, expenses will increase while it appears that monthly income has been declining since the beginning of the year. It is likely, however, that with pre-payments of 2021 pledges in December of 2020 this year, combined with payments of 2021 pledges, the Parish will be in a financially secure position at year-end.

It was also reported that meetings will be taking place with three auditing firms to conduct the 2021 audit. Once the meetings conclude, a summary report will be provided so that the Finance Committee and the Vestry can decide which firm to engage.

Van moved, and Leslea seconded, acceptance of the April Financial Statements as approved by the Finance Committee. *Carried unanimously.*

- **Junior Warden's Report – Dan Green**

Dan provided a summary of working and completed projects. An inspection of the roof by the City is necessary prior to beginning the reroofing project. The estimate of \$65K (plus tax) could potentially double in the event the original roof must be removed. Jess Crocker is working closely with the City to expedite an inspection report. Crocker does not believe the City will require removal of the existing roof.

A survey of the property was conducted by Heights Security to install cameras and monitoring devices. Heights was recommended as they have worked with congregations in Albuquerque. Their proposal, when presented, will include integration with the fire alarm system.

- **Senior Warden's Report – Van Swift**

Van reported that 'Women of the Old Testament and Ourselves' will be the July presentation for Women's Spirituality lead by Mtr Madelynn. The series, consisting of two sessions meeting three times each, will last over three Tuesdays and three Saturdays with childcare provided. Van praised Mtr. Madelynn, noting that her skills in organizing the series was matched by her ability to successfully navigate differing opinions.

- **Rector's Report – Father Robin Dodge**

Fr Robin reported that reopening June 1st is the target date for reopening the Parish campus. The Women's Guild and Bible studies will start using meeting spaces again and the Library will be opened. Social distancing will continue to be in place. Fr. Robin went on to say that the Bishop has drawn a distinction between Phase III health protocols for worship and in-person meetings: masks are not necessary for fully vaccinated individuals. The Vestry enthusiastically concurred in the support of plans to open the Parish.

Fr Robin also proposes that congregational singing of chants and hymns, with masks in place, resume at the 11 AM services. The thought is to not resume singing at the 8:30 service since it is shared with attendees of the still-suspended 7:30 service where singing is not a part of their regular service. The 8:30 service is also currently structured to be a shorter service in consideration of worshipers who remain anxious about attending in-person. The leadership of the Parish will listen closely to gauge reaction and takes steps forward towards normal resumption incrementally to accommodate both safety concerns and the desires of the congregation. Fr Robin will summarize plans in the next pastoral letter.

Also of note to the Vestry, Penni Chambers will be ordained to the Sacred Order of Deacons on June 20th. After serving in a Parish as a Deacon, she will then be ordained to the priesthood.

Fr. Robin concluded by reminding the Vestry he will be on vacation June 29th through July 27th.

In discussion, Van reported that there is a 'yearning' for singing to resume at worship and she, along with the Vestry, support the decisions to move, however prudently, towards moving forward with plans for hymns, chants, and an expanded choir.

- **Associate Rector's Report – Father Jim Gordon**

Fr Jim reported that the men's group will resume in-person lunch meetings although the format of their gatherings is still be worked out. In June, the Adult Forum will begin a series on the Parables.

Fr Jim also noted that both he and Fr Robin maintain an 'Open Door Policy' for any member of the Congregation can confidentially discuss concerns. He encourages everyone to bring forward any issues that an individual feels a need to share.

There being no further business, Van moved, and Leslea seconded adjournment. *Carried unanimously*. Fr. Robin the closed the meeting with prayer at 6:17 PM.

Respectfully submitted,

Charles Rountree