

**February 22, 2024 – 5:00 PM**  
**Holy Faith VESTRY**  
**Youth Room, Conkey House**  
**The Church of the Holy Faith**

**MINUTES**

MEMBERS PRESENT: Fr Robin Dodge, Mike Morrissey, Mark Everett, Kaki Grubbs, Peter Lockyer,  
Charles Rountree, Steven Shore, Pam Jones, Preston Stone

MEMBERS ABSENT: Ruth Rael

GUESTS PRESENT: Mtr Lynn Finnegan

- **Call to Order**  
Fr Robin called the meeting to order at 5:00 PM and led the Vestry in prayer.
- **Acceptance of the Agenda**  
Mike moved, and Kaki seconded acceptance of the agenda as amended. *Carried unanimously.*
- **Disposition of the Minutes from the January 25, 2024 and January 28, 2024 Vestry Meetings**  
Mark moved, and Mike seconded acceptance of the minutes of the January 25, 2024 and January 28, 2024 Vestry Meetings. *Carried unanimously.*
- **Ratify e-vote of the 2024 Budget Presented by Finance**  
Charles moved, and Preston seconded ratification of the e-vote of January 27, 2024 adopting the 2024 budget presented by Finance. *Carried unanimously.*
- **Bible Study**  
Mtr Lynn led the Vestry in Bible study on Mark 8:31-38.
- **Treasurer's Report – Charles Rountree**  
Charles presented the January financials. Actual contributions for the month were \$80,438 while expenses were \$93,354. After the Fair Share contribution of \$26,952, January showed a deficit of \$(39,868). Overall expenses were higher than anticipated due mostly to costs for boiler repair and snow removal. While less than anticipated, contributions in January 2024 exceeded contributions recorded in January 2023. It was noted that Desert Chorale paid their January 2024 rent in December of 2023.

Charles reported that the reconciled balance sheet cash balances for January 2024 are:

• Century Bank	\$134,268
• First Citizens	\$191,076
• Sunflower	\$ 2,500
• Sunflower Money Market	\$138,446

The total for all accounts as of January 2024: \$466,290.

*The Vestry accepted the Treasurer's Report as recommended by the Finance Committee, unanimously.*

Charles and Fr Robin presented the Parochial Report annually required from all congregations of The Episcopal Church. The Parochial Report includes membership data, attendance figures, and financial information. After review, it was moved and seconded to approve the Parochial Report as presented and authorize its certification by the appropriate officers.

Charles presented the retainer letter for the 2023 audit by Swain & Greico. It was moved and seconded that Swain & Greico again be engaged to perform the 2023 audit.

There was discussion about \$11,000 in trust which could be distributed to Mission and Outreach if the Holy Faith account held by the Santa Fe Foundation was dissolved for cash.

It was moved and seconded to dissolve the Santa Fe Foundation account and transfer the funds to the Mission and Outreach sub-account of the Article VI Endowment. *Carried unanimously.*

Peter Lockyer gave the Investment Report, discussing trends noted.

- **Junior Warden's Report – Preston Stone**

Preston reported that the roof project to replace and re-slope the roof of the Palen Hall kitchen continues, with the result of no more water damage; the boiler passed inspection; and the project to re-pave the parking lot and the installation of an ice melt system will be priority for next winter.

Preston also reported that thanks to a generous contribution received the project to correct the heating and cooling issue in the choir room will begin this month and the issue should be completed by the end of February.

- **Senior Warden's Report – Mike Morrisey**

Mike reported that the change from Steven Berkshire to Charles Rountree as Treasurer went smoothly. Mike noted that the financial increase in pledges was not in line with the increase in attendance at services. The Vestry discussed ways to better communicate with the parish such as hosting a Spring newcomers' reception, vestry check-in calls to individual members, and ways to increase other activities to attract participation from parish members.

- **Rector's Report – Fr Robin Dodge**

Fr Robin encouraged Vestry participation in the Lenten offerings, especially on Wednesday evenings.

Fr Robin reported on bequests to be received from the estates of two deceased members of the parish. One will be used to honor Karol Wiley in the form of an endowment for potential educational/book scholarships for students who attend Holy Faith, as well as another bequest from the estate of Cissy Lewis to honor her.

Peter Lockyer will look into setting up a new sub-account in the Article VII Endowment to be used for these two bequests.

- **Other Business**

There being no further business, Mike moved, and Peter seconded adjourning the meeting. *Carried unanimously.* The meeting concluded at 6:06 PM.

*Respectfully submitted,*

*Pam Jones*