

**June 30, 2020 – 5:00 PM**  
**Holy Faith Special Vestry Meeting**

***DUE TO HEALTH PROTOCOLS DURING THE COVID-19 PANDEMIC, THE VESTRY MEETING WAS HELD VIA ZOOM***

**MINUTES**

MEMBERS PRESENT: Father Robin Dodge, Guy Gronquist, Paul D’Arcy, Dan Green, Leslea McCabe, Heidi Hahn, Van Swift, Charles Chambers, Walter Sterling, Charles Rountree

NON-MEMBERS PRESENT: Father Jim Gordon, Steven Berkshire (Treasurer)

- **Call to Order**

The meeting was called to order at 5:02 p.m. by Father Robin who led the Vestry in an opening prayer. This special meeting of the Vestry was called to consider the Phase II Workbook.

- **Review and Approve Phase II Workbook for Parish Reopening**

Fr. Robin led the Vestry through the process of round-table discussions held with members of the Parish to consider resumption of services and programs at Holy Faith. The Phase II Workbook was developed from the concerns and suggestions provided by the parish and was reviewed by the Executive Committee. Prior to this meeting, the workbook was provided to the Vestry for review and comment.

In discussion, each question and response was reviewed. It was noted that the responses were deliberately broad to allow flexibility in approaching situations as they present themselves. Recruiting and training volunteers may be a challenge and it will be especially important for ushers to understand revised worship procedures. It was also noted that not having a choir or congregational singing was met with deep regret by many in the Parish. It was suggested that Holy Faith have a ‘soft opening,’ when conditions permit, to determine potential problems with procedures. Concern was also raised about liability issues and insurance coverage especially in the event of home visits by clergy or lay ministers.

The Phase II Workbook, with revisions suggested by the Vestry, will be circulated by email and an electronic vote taken. If approved, the workbook will be forwarded to the Diocese for review.

- **Other Business**

A brief discussion of Bishop’s Ridge followed concerning documents received from the diocese after the June 25 Vestry meeting that were circulated relating to the donation of the property to the Diocese. Fr. Robin will work with the Executive Committee to draft a response. Fr. Jim suggested that a special Vestry meeting be called to review any response.

There being no further business, Guy moved, and Paul seconded, that the meeting be adjourned. ***Carried unanimously.***

Following prayer, Fr. Robin closed the meeting at 6:38 PM.

*Respectfully submitted,*

*Charles Rountree*