

January 28, 2021 – 5:00 PM
Holy Faith Vestry

***DUE TO HEALTH PROTOCOLS DURING THE COVID-19 PANDEMIC, THE VESTRY MEETING
WAS HELD VIA ZOOM***

MEMBERS PRESENT: Father Robin Dodge, Paul D’Arcy, Dan Green, Heidi Hahn, Van Swift, Walter Sterling, Charles Chambers, Leslea McCabe, Charles Rountree

MEMBERS ABSENT: Guy Gronquist

NON-MEMBERS PRESENT: Steven Berkshire (Treasurer)

- **Call to Order**

The meeting was called to order at 5:03 p.m. by Father Robin who led the Vestry in an opening prayer especially remembering Guy as he recovers from surgery.

- **Acceptance of the Agenda**

Van moved, and Leslea seconded acceptance of the agenda as amended. *Carried unanimously.*

- **Disposition of the December 17, 2020 Vestry Minutes**

Dan moved, and Heidi seconded the acceptance of the Minutes for December 17th. *Carried unanimously.*

- **Bible Study.**

Father Robin led the Vestry in Bible study on Mark 1: 21-28.

- **Treasurer’s Report – Steven Berkshire**

Steven presented the December revenue and expenses. Reconciliation work continues on the Balance Sheet and will be reported to the Vestry at a later date. The month ended with contributions and other income of \$142,681 of which \$68,580 were prepaid 2021 pledges. Expenses totaled \$92,988 leaving an operating surplus of \$49,693. Netted with other income and other expenses, there is a surplus of \$48,937 for the month. Steven reported that prepaid 2021 pledges had a positive impact for both the December and Annual 2020 financials. For the month of December, operating expenses are 5% above budget and 32% below actual expenses compared to December 2019. The Parish will end the year with a surplus of \$57,761, much better than the budgeted deficit of \$(84,488). Steven attributed the positive financial position to prepaid 2021 pledges as well as reducing expenses.

Cash balances in the two bank accounts are just over \$570K as of December 31st. This places the Parish in an advantageous position as experience has shown that a \$300K balance is needed at the beginning of each year to anticipate cash flow needs.

A new round of loans has been passed by Congress. Under the guidelines for the second round, the Parish qualifies to apply. Steven reported to the Vestry that the Finance Committee recommends that Holy Faith submit an application for the second round of funding. Van moved,

and Heidi seconded authorizing the Treasurer to apply for a second round of PPP loans. *Carried unanimously.*

In discussion, it was noted that the Clergy discretionary accounts remained to be reconciled for the second half of 2020. It was further noted that the delay would have no bearing on revenues and expenses.

Paul moved, and Dan seconded, a motion to accept the Financials Statements without the Balance Sheet. *Motion carried with one abstention.*

Steven presented a proposed 2021 budget. Highlights include a 3.8% decline in revenues from 2020 actual revenues, a 4.3% decline in expenses from 2020 actual expenses, and a year-end operating surplus of \$58,797. The proposed budget anticipates continued restrictions due to the COVID-19 pandemic but if the situation changes, the budget can be revisited and revised as necessary. Dan moved, and Van seconded accepting the proposed 2021 budget. *Carried unanimously.*

- **Junior Warden's Report – Paul D'Arcy**

Paul reported that he is continuing to work with the City to reduce an unusually high water bill. He noted that the amount of water reportedly used, 260,000 gallons, could fill 13 swimming pools. The City allows one challenge to a utility bill with the condition that costs cannot be challenged in the future. Paul hopes to resolve this dispute without resorting to a settlement that would not allow Holy Faith to question future discrepancies.

Paul summarized the work that had been done in 2020 and noted especially the work done on the Chapel Sacristy. He emphasized that the Chapel Sacristy had presented a number of challenges but that the effort had been very satisfying considered the results. Paul suggested that the Vestry honor the late Father Richard Murphy by dedicating the Chapel Sacristy in his memory. To that end, Paul moved, and Leslea seconded that the Chapel Sacristy be dedicated 'To the Glory of God and in Thanksgiving for the Ministry of The Reverend Dr. Richard Murphy'. *Carried unanimously.*

The Rector and the Vestry expressed their deep appreciation to Paul for the tremendous service and extraordinary work he's done on behalf of the Parish as Junior Warden.

- **Rector's Report – Father Robin Dodge**

Fr. Robin noted that this was the last Vestry meeting for Guy, Paul, and Heidi. He thanked them for their commitment and offered that there would be more said of their service at the Annual Meeting.

The Annual Meeting will be held Sunday January 31st at 4 PM via ZOOM. Registration with Donna Lukacs is required prior to the meeting.

Fr. Robin reported on the wonderful ZOOM turn out honoring the memory of Fr. Murphy. It was especially gratifying to hear the heartfelt and sometimes quite funny stories told about Fr. Richard. A Mass of Resurrection will be held in the future.

The Feast of the Presentation will be observed on February 2nd with an Evensong service.

A noon Ash Wednesday service will be streamed on February 17th. Parishioners will be invited to come by the Church and pick up a packet of ashes that can be used to mark Ash Wednesday.

Lastly, Fr. Robin said there was consideration of a Lenten study series via ZOOM although he admitted that people were getting a bit 'ZOOMed out'. The alternative would be to invite participation in ongoing Bible studies.

- **Other Business**

Dan, on behalf of the Vestry, thanked Guy, Paul, and Heidi for their dedication to Holy Faith and the Vestry. Charles C. moved and Leslea seconded a resolution recognizing the service of Guy, Paul, and Heidi. ***Motion carried with Paul and Heidi abstaining.***

Dan moved, and Charles C. seconded, that there being no further business, the Vestry adjourn. ***Carried unanimously.***

Fr. Robin the closed the meeting with prayer at 6:34 PM.

Respectfully submitted,

Charles Rountree