

December 15, 2022 – 5:00 PM
Holy Faith Vestry
Youth Room, Conkey Hall
The Church of the Holy Faith

MINUTES

MEMBERS PRESENT: Fr Robin Dodge, Van Swift, Steven Berkshire, Chris Frenk, Walter Sterling, Peter Lockyer, Ruth Rael, Mark Everett, Charles Rountree

NON-MEMBERS PRESENT: Fr Jim Gordon

MEMBERS ABSENT: Vann Bynum

- **Call to Order**
Fr Robin called the meeting was called to order at 5:00 PM and led the Vestry in prayer.
- **Acceptance of the Agenda**
Ruth moved, and Van seconded acceptance of the agenda as amended. *Carried unanimously.*
- **Disposition of the November 17th, 2022 Vestry Minutes**
Steven moved, and Charles seconded the acceptance of the Minutes for the November 17th, 2022 Vestry meeting. *Carried unanimously.*
- **Bible Study**
Fr. Jim led the Vestry in Bible study on Matthew 1: 18-25.
- **November 2022 Financial Reports – Steven Berkshire**
Steven reported that both income and expenses for November had exceeded budget but noted that he is optimistic that December contributions will be robust. The increase in expenses includes higher-than-budgeted expenses for printing, music, and building related salaries. Income for November totaled \$91,148 and expenses totaled \$104,335 resulting in an operating deficit of \$(13,186). Netted with other income and expenses, November ends with a deficit of \$(26,036) and a year-to-date has deficit will be cleared with a draw of over \$300K from the endowments to cover capital expenditures and Missions & Outreach grants. A financial projection anticipates an operating deficit at year-end but netted against other income, the Parish should see a surplus for 2022. He also noted that 2023 will be our first normal ‘post-pandemic’ fiscal year and there will need to be close scrutiny of expenses throughout the year. The cash balances at November month-end total \$308K:
 - Century Bank \$127K
 - First Citizens \$ 40K
 - Sunflower \$ 2.5K
 - Sunflower Money Market \$137K

The cash balances for all accounts, as reported on December 15th, was \$382,687

As of December 13th, 39% of pledge cards have been returned with a commitment for 2023 totaling \$643K. Follow-up letters have been mailed.

Work continues on the 2023 budget and a final draft will be presented to the Vestry in January.

The Vestry accepted the November Financial Statements as recommended by the Finance Committee, unanimously.

- **Junior Warden's Report – Vann Bynum (in absentia)**

In Vann's absence, a Junior Warden's report was presented to the Vestry. HVAC grates for the Sanctuary were delivered earlier than anticipated and will be installed prior to Christmas.

A replacement for the defective camera in the Sanctuary has been purchased and installed. The defective unit will be returned for reimbursement.

The Vestry accepted the purchase of a replacement camera as recommended by the Finance Committee, unanimously.

A recommendation was made to purchase a spare camera in the event a replacement is needed in the future. In discussion, concern was raised that an additional camera risks becoming obsolete over time and it may be more prudent to replace defective equipment on an as-needed basis.

The Vestry tabled the motion to purchase a spare camera as recommended by the Finance Committee, pending further discussion.

- **Senior Warden's Report – Van Swift**

Van reported the presentation of the Interfaith Shelter 'We're All In This Together' documentary, sponsored by Holy Faith, was well attended with over 130 people. The film can be viewed on the Interfaith Shelter website.

- **Rector's Report – Fr Robin Dodge**

Fr. Robin reviewed the service schedule as well as other events for Advent and the Christmas season. He noted that 'Las Posadas' will take place this next Sunday with a procession from the Cathedral Basilica of St Francis to First Presbyterian to Holy Faith ending with a reception in Palen Hall.

- **Associate Rector's Report – Fr Jim Gordon**

Fr. Jim noted that Eric Springsted will be presenting a three-part series at Adult Forum entitled 'Is the Reformation Over?' exploring both the commonalities and differences between Protestants and Catholics.

On a personal note, Fr. Jim expressed his appreciation for recognition of eleven years of service.

The Vestry, by consensus, acknowledged their deep gratitude for the service Fr. Jim has given to Holy Faith.

- **Other Business**

Clergy can designate a portion of their salary as housing for tax purposes. The Vestry is required to authorize the annual housing allowance for the Clergy. Steven moved, and Charles seconded, a resolution approving the 2023 housing allowances for Fr. Robin, Fr. Jim, and Mtr. Lynn. *Carried with the abstention of Fr. Robin.*

Retired priests who wish to continue serving in the Diocese must be endorsed by the Parish they are associated with. To that end, Steven moved, and Ruth seconded, the endorsement of Mtr. Madeline Johnston. *Carried unanimously.*

There being no further business, Charles moved, and Walter seconded adjourning the meeting. *Carried unanimously.* The meeting concluded with prayer.

Respectfully submitted,

Charles Rountree