

February 27, 2025 – 5:04 PM
Holy Faith VESTRY
Youth Room, Conkey House
The Church of the Holy Faith

MINUTES

MEMBERS PRESENT: Robin Dodge, Kaki Grubbs, Jackie Walker, Jim Vandernaald, Preston Stone, Mike Morrissey, Steven Shore, Charles Rountree, Pam Jones

MEMBERS ABSENT: Rebecca Tobey

GUESTS: Mtr. Lynn Finnegan

- **Call to Order**
Fr. Robin called the meeting to order at 5:04 PM and led the Vestry in prayer. He then welcomed the incoming new Vestry members.
- **Acceptance of the Agenda**
Fr. Robin stated that the agenda should be amended to move the consideration of the January 26, 2025 meeting minutes to the March meeting agenda. Mike moved, and Jackie seconded acceptance of the agenda as amended.
Carried unanimously.
- **Disposition of the January 23, 2025 Minutes**
Steven moved, and Mike seconded acceptance of the January 23, 2025 minutes as amended to reflect Mtr. Lynn's corrections.
Carried unanimously.
- **Bible Study**
Mother Lynn led the Vestry in Bible study.
- **Treasurer's Report – Charles Rountree**
Charles reported that the year began with solid giving. The pledge and plate contributions exceeded the budgeted total by just over \$26,000. The actual expenses exceeded the budgeted expenses by \$48,000 closing the month with a deficit, however. Expenditures in January included \$51,775 in capital and library expenses that will be fully reimbursed with an authorized draw from the endowment. The January deficit, adjusted for reimbursable expenses, results in a surplus for the month of \$8,833.

The number of pledges received as of February 24th totals 206 with a financial commitment of \$846,670. A continued appeal to fulfill the pledge goal of \$1M and progress towards that will be reported in the weekly email communication.

The Fair Share support for the Diocese is \$17,315 reflecting January 2025 contributions.

As a result of the contributions in January, the cash position remains strong. The CD at First Citizens matures in April and those funds can be transferred to the operating account if needed for cash flow purposes. As of February 24th, the cash balance in the Century Bank Operating account is \$146,429.

An engagement letter was received from Swain & Griego for the 2024 audit. It is anticipated that work on the review will begin in May with the goal of having a draft audit for review by the end of June.

Charles reported the following cash balances as of January 31st:

	<u>Beginning 1/1/24</u>	<u>1/1/2025</u>	<u>1/31/2025</u>
• Century Bank	\$174,682	\$61,860	\$61,147
• First Citizens MM Acct	\$191,035	\$ 41,172	transferred to Operating
• First Citizens CD		\$155,953	\$155,953
• Sunflower Checking	\$ 2,500	\$ 2,500	\$ 2,500
• Sunflower MM	\$138,405		
• <u>Sunflower CD</u>		<u>\$141,919</u>	<u>\$149,919</u>
	\$506,622	\$403,405	

Northern Trust reported the balance of the invested funds at December 2024 compared to beginning of the year. Please note this is net of the draws taken in July and December.

	<u>Beginning 1/1/24</u>	<u>1/1/2025</u>	<u>1/31/2025</u>
• Article VI	\$ 9,155,543	\$9,297,097	9,566,524
• Article VII	\$ 551,798	\$1,268,457	1,304,337
	<u>\$ 9,707,341</u>	<u>\$10,565,554</u>	<u>10,870,862</u>

The Finance Committee had recommended to the Vestry acceptance of the Treasurer’s Report.

The Vestry accepted the Treasurer’s Report as recommended by the Finance Committee, unanimously.

The 2024 Parochial Report was presented by Charles and Robin for review by the Vestry. The Finance Committee had recommended to the Vestry acceptance of the 2024 Parochial Report.

The Vestry accepted the 2024 Parochial Report as recommended by the Finance Committee, unanimously.

The Diocesan Phase II Worksheet was presented by Charles and Robin for review by the Vestry. The Finance Committee had recommended to the Vestry acceptance of the Diocesan Phase II Worksheet.

The Vestry accepted the Diocesan Phase II Worksheet as recommended by the Finance Committee, unanimously.

The Library Budget was presented by Charles for review by the Vestry. The Finance Committee had recommended to the Vestry acceptance of the Library Budget.

The Vestry accepted the Library Budget as recommended by the Finance Committee, unanimously.

The 2024 Audit Engagement Letter was presented by Charles for review by the Vestry. The Finance Committee had recommended to the Vestry acceptance of the 2024 Audit Engagement Letter.

The Vestry accepted the 2024 Audit Engagement Letter as recommended by the Finance Committee, unanimously.

- **Junior Warden’s Report – Preston Stone**

Preston reported that Alpha Painting completed work on the new space for Desert Chorale. The Desert Chorale will be moving into the Conkey House upstairs space recently vacated by the Children and Family Ministries. The current Desert Chorale space will need to be re-painted as well.

Preston reported that Sam with Wizer Electric has a tentative timeframe of mid-March to complete the ice melt and repaving project. It is anticipated to take 2-3 days.

- **Senior Warden's Report – Mike Morrissey**

Mike reported that his emphasis will be on increasing pledges from members who are in good standing but who have yet to pledge. He noted that follow-up letters have gone out to them.

Mike stated that the increase in communication to the parish has been positive; he has received comments regarding the life of the parish.

- **Rector's Report – Fr. Robin**

Fr. Robin reminded the Vestry that Lent is approaching. This coming Sunday is the Shrove Sunday Pancake breakfast hosted by the Children and Families Ministry.

Fr. Robin stated that there will be 3 services on Ash Wednesday as usual – 7:00am, 12:00 noon, and 6:00pm. Ashes to Go will be at the Plaza at 12:00 noon.

There are multiple opportunities for fellowship and worship during Lent including Stations of the Cross at 5:00pm on Wednesdays followed at 6:00pm by the Soup Supper and study program. This year's study will be "The Journey Project".

Sunday evenings in Lent, Compline with reflection and meditation on the Pantokrator Icon will be offered in the church at 5:30pm.

The parish Lenten meditation book offered by members of the parish will be ready by Ash Wednesday.

- **Associate Rector's Report – Mtr. Lynn**

Mtr. Lynn updated the Vestry on the nursery staffing issue. Currently the parish employee handbook states the minimum age for a nursery worker is 16 years old. There is currently a 15-year-old interested in employment in the nursery. The Department of Labor states that a work permit is needed for any 15 year old interested in working. Securing the work permit is the responsibility of the youth and parents and is renewed annually. A youth worker can work no more than 3 hours a day on a school day, and no more than 8 hours on a weekend. Parent's Night Out will be a challenge as the hours are generally 5 – 8:30pm.

Mike moved, and Steven seconded a motion to amend the employee handbook to change the employment age from 16 years old to 15 years old.

Carried unanimously.

Mtr. Lynn stated that Vacation Bible Camp will be hosted by St. Bede's this year the week of July 14th. It will be led by Sarah Stone.

Mtr. Lynn reported that at Holy Faith's week of service at Pete's Place there was a drastic increase in the number of guests served. This year saw families come in for food.

- **Other Business**

None. Preston moved, and Jackie seconded a motion to adjourn. After closing with prayer, the meeting adjourned at 6:15pm.

Carried unanimously

Respectfully submitted,

Pam Jones