

June 24, 2021 – 5:00 PM
Holy Faith Vestry
Youth Room, Conkey House
The Church of the Holy Faith

MINUTES

MEMBERS PRESENT: Father Robin Dodge, Van Swift, Dan Green, Vann Bynum, Steven Berkshire, Chris Frenk, Charles Chambers, Walter Sterling, Charles Rountree

MEMBERS ABSENT: Leslea McCabe

- **Call to Order**
The meeting was called to order at 5:02 p.m. by Father Robin who led the Vestry in an opening prayer.
- **Acceptance of the Agenda**
Steven moved, and Chris seconded acceptance of the agenda. *Carried unanimously.*
- **Disposition of the May 27th, 2021 Vestry Minutes**
Chris moved, and Van seconded the acceptance of the Minutes for May 27th Vestry meeting. *Carried unanimously.*
- **Ratification of Electronic Votes**
During a meeting of Senior Wardens with the Bishop, Van Swift requested that the Phase III health protocols for Holy Faith requiring temperature checks of attendees to worship services be no longer required. The Bishop assented and the Vestry, following an electronic vote by email, supported the change. Dan moved, and Van seconded, ratification of the electronic vote. *Carried unanimously.*
- **Bible Study**
Father Robin led the Vestry in Bible study on Mark 5:21-43
- **Treasurer's Report – Steven Berkshire**
Steven presented the May financial statements. Steven reported that he anticipates breaking even at year end and that the cash position remains strong. Contributions and other income for the month totaled \$104,140. Operating expenses totaled \$77,199 resulting in an operating surplus of \$26,941. Netted with other income and other expenses, there is a surplus of \$18,462 for the month and a surplus of \$62,959 for the year-to-date. Steven noted that contributions in May included a \$70,000 stock gift was received in fulfillment of a pledge.

The reconciled cash balance for Century Bank at the end of May was 405K. The cash balances of both accounts, as reported by the bank on June 21st was \$529,563

Steven also reported that in response to a Request for Proposals, three auditing firms presented proposals to conduct the next annual audit. The Finance Committee, on the recommendation of the Executive Committee, presented the Vestry with the following resolution:

'The Vestry of the Church of The Church of the Holy Faith, Santa Fe, New Mexico, authorizes the Parish Treasurer to engage the firm of Swain & Greico of Santa Fe, New Mexico to conduct the 2020 audit and further authorizes the Treasurer to sign the engagement letter on behalf of The Church of the Holy Faith'

The Vestry accepted the resolution as approved by the Finance Committee unanimously. The Vestry also accepted the May Financial Statements as approved by the Finance Committee unanimously.

- **Junior Warden's Report – Dan Green**

Dan summarized completed, current, and anticipated capital expenditure projects. Of the eleven capital expense projects that were anticipated to be undertaken in 2021, five have been completed. He then presented three projects to the Vestry:

1. Heights Security completed a survey of the Parish property and has proposed the installation of SMART security cameras at all entrances to the building. The estimated cost is \$27K. Heights has been asked to determine if the current fire alarm system can be incorporated in the proposal. In discussion, it was noted that the system will accommodate off-hour use of the facilities for groups such as the Desert Chorale. In addition, there is a continuous 30-day recording available for review if needed. It was also discussed that enhanced security measures may result in cost savings on insurance enough to cover the estimated expenses of maintaining the security system. ***The Vestry accepted the proposal as approved by the Finance Committee unanimously.***
2. Coates Landscaping will remove both a dead tree on the west side of the property as well as pruning and dead limb removal from other trees on the Parish campus. The estimated cost is \$12K. Coates will also treat the trees for disease. In discussion, Dan remarked that he's received a number of comments concerning the appearance of the trees. ***The Vestry accepted the proposal as approved by the Finance Committee unanimously.***
3. Dan also reported that conversations continue with Sarah and Richard McCarthy to work on the Memorial Gardens and, after work is completed, to schedule regular maintenance. Included in the discussion is repair of the watering system. An estimate for the work is anticipated. Dan also noted he has received comments concerning the appearance of the garden.

- **Senior Warden's Report – Van Swift**

Van reported that she has heard numerous people say they are excited to see the Parish reopening. 'Women's Spirituality' is almost full for the Tuesday sessions and half full for the Saturday sessions. She also reported that not requiring a temperature check has been well received. Lastly, Van remarked that the Bishop admonishes us to 'take care of our rectors' as we emerge from these difficult and stressful months.

- **Rector's Report – Father Robin Dodge**

Fr Robin reminded the Vestry that he will leave for four weeks returning July 28th. As the State of New Mexico reopens fully on July 1st, Fr Robin anticipates that there may be changes to the

current health protocols. He will remain in touch while away through the Executive Committee in the event changes require his review.

Fr Robin also reported that when the Deacon candidates were on retreat, the Bishop assigned the individual candidates to the Parishes they will be serving. Holy Faith is fortunate to have Lynn Finnegan assigned to the Parish beginning August 1st. Lynn is from Trinity on the Hill in Los Alamos and will serve us from 15 to 20 hours a week.

- **Other Business**

Charles C. expressed his and Penni's gratitude for the support Penni received as she progressed towards ordination as a Deacon.

Steven mentioned that 'Education for Ministry' will be reorganizing and will provide further details as they are determined.

There being no further business, Dan moved, and Charles C. seconded adjournment. *Carried unanimously*. Fr. Robin the closed the meeting with prayer at 6:17 PM.

Respectfully submitted,

Charles Rountree