

August 25, 2022 – 5:00 PM
Holy Faith Vestry
Campbell Room, Conkey House
The Church of the Holy Faith

MINUTES

MEMBERS PRESENT: Van Swift, Vann Bynum, Steven Berkshire, Chris Frenk, Walter Sterling, Ruth Rael, Peter Lockyer, Mark Everett, Charles Rountree (Charles participated via ZOOM)

NON-MEMBERS PRESENT: Father Jim Gordon, Mother Lynn Finnegan

- **Call to Order**

Van called the meeting was called to order at 5:02 PM. Fr. Jim led the Vestry in an opening prayer.

- **Acceptance of the Agenda**

Vann moved, and Chris seconded acceptance of the agenda. *Carried unanimously.*

- **Disposition of the July 28th, 2022 Vestry Minutes**

Mark moved, and Vann seconded the acceptance of the Minutes for the July 28th, 2022 Vestry meeting as amended. *Carried unanimously.*

- **Bible Study**

Mtr Lynn led the Vestry in Bible study.

- **July 2022 Financial Reports – Steven Berkshire**

Steven began by expressing concerns that financial trends suggest a deficit at year-end. He noted that giving is generally strong in the last few months of the year but the decline in financial markets often has a negative impact on giving. The Parish may experience challenges in developing the 2023 budget. Steven advised that we should scrutinize expenses closely through the end of the year especially in light of unexpected maintenance and repair issues. Offerings and other income for July totaled \$49,167. Operating expenses for July totaled \$93,938 resulting in an operating deficit of \$(44,771). Netted with other income and expenses, July ends with a surplus of \$6,569. Steven pointed out that the Parish received a bequest in July of \$62K dedicated to Capital Expenditures. He also noted that year-to-date, the Parish has a cumulative deficit of \$(59,476). The cash balances at July month-end total \$579K:

• Century Bank	\$199K
• First Citizens	\$140K
• Sunflower	\$ 2.5K
• Sunflower Money Market	\$237K

The cash balances for all accounts, as reported on August 24th, was \$588,362

In discussion, the Vestry recognized that Holy Faith is a ‘wonderful old historic building’ and with that comes additional expenses: the budget needs to reflect the responsibility of maintaining an historic site.

The Vestry accepted the July Financial Statements as recommended by the Finance Committee, unanimously.

- **Junior Warden's Report – Vann Bynum**

Vann reported that work on repairing the water damage continues: mold remediation has been undertaken and should be completed soon. The cladding has been replaced and only the painting remains to be finished to complete the exterior repairs. There was some concern that the west-facing Good Shepard window may need restoration work considering both age and exposure. Fortunately, the window is in remarkably good shape although it requires cleaning. Albuquerque Art Glass will provide a quote to clean the window and to repair other windows as necessary. A continued delay in receiving parts has meant the fire and alarm system project is incomplete. When it is completed, training will take place on the proper use of the system.

Vann also reported that the Parish has engaged a security service to drive through the property twice each evening. There has been one suspicious incident reported: a parked car with two occupants drove off immediately once the security vehicle drove through the lot. It is believed that heightened security will be noticed resulting in a safer campus.

Vann concluded by reporting that the installation of the air conditioning in the sanctuary is scheduled to begin in September and will take approximately three weeks to complete.

- **Senior Warden's Report – Van Swift**

Van reported that planning is underway for the October "Women's Spirituality" sessions, led by Mtr Madelyn, that will focus on the Virgin Mary. She also reported that an Ad Hoc committee has been formed to shape a definition of 'Outreach'. The committee has met once and progress has been made although work continues. The goal is to present a working definition to the Vestry this Fall. Van concluded by mentioning that docent tours will resume soon.

- **Associate Rector's Report – Father Jim Gordon**

Fr Jim began by reporting that the 'Common Cup' will be returning to Communion this Sunday. He noted that there will be some changes from past practices especially concerning intinction. There will be training with the acolytes this Saturday in the new practices. Fr Jim remarked that news of the return to a 'Common Cup' has been met with enthusiasm. Upcoming founs include presentation by Mtr Lynn on developing a 'Rule of Life'. Lastly, there has been interest in resuming the 'Dinner for Eight' gatherings but will require an individual to take the lead and organize the dinners.

- **Assistant Rector's Report – Mother Lynn Finnegan**

Mtr Lynn reminded the Vestry that Evening Prayer is offered every weekday at 4:30 PM. She also reported that 'Faith Family' continues to flourish and will meet in September to share experiences and to hear from 'Elder Care' about caregiving tips. She also noted that she completed a 30-hour course on pre-marital counseling. She ended by discussing the need to engage individuals we don't know, emphasizing the power of 'hello'.

- **Other Business**

There being no further business, Van closed the meeting with prayer at 6:13 PM.

Respectfully submitted,

Charles Rountree