

September 23, 2021 – 5:00 PM
Holy Faith Vestry
Youth Room, Conkey House
The Church of the Holy Faith

MINUTES

MEMBERS PRESENT: Father Robin Dodge, Van Swift, Dan Green, Steven Berkshire, Chris Frenk, Vann Bynum, Charles Chambers, Walter Sterling, Charles Rountree

MEMBERS ABSENT: Leslea McCabe

NON-MEMBERS PRESENT: Mark Childers

- **Call to Order**
The meeting was called to order at 5:01 p.m. by Fr Robin who led the Vestry in an opening prayer.
- **Acceptance of the Agenda**
Steven moved, and Dan seconded acceptance of the agenda as amended. *Carried unanimously.*
- **Disposition of the August 26, 2021 Vestry Minutes**
Steven moved, and Chris seconded the acceptance of the Minutes for the August 26th Vestry meeting. *Carried unanimously.*
- **Bible Study**
Father Robin led the Vestry in Bible study on Mark 9: 38-50
- **Enhanced Live Streaming Update – Mark Childers**
Mark provided the Vestry with an update on the enhanced live streaming. Live streaming with one camera has been successful and expanded the reach of the Parish. Working with limited space, the consultants have implemented a state-of-the-art system using six cameras. The cameras can now be directed to focus on each element of the liturgy. A script has been developed to best utilize the cameras. Five volunteers have been through training and the next phase is to run the system as if it were 'live'. A recording will be used for review with changes made as needed. Once a level of confidence is attained, the Parish will live stream services using the new system.

In discussion, it was noted that announcing live streaming of services implies consent. It was also noted that the Parish has a license to use music: the license covers the use of broadcasted music. During Communion, being a sacred moment, the camera will remain on the Good Shephard window. It was also noted that the use of the cameras is not limited to worship services but can accommodate other services such as weddings and funerals. In addition, there is a camera in the Chapel and an additional camera that is portable.

The Vestry expressed deep appreciation for the work Mark has undertaken to implement this project. It is believed this important new ministry will broaden the reach of Holy Faith.

- **Treasurer's Report – Steven Berkshire**

Steven began by noting that the Parish is doing well financially. Offerings and other income for the month totaled \$77,125. Operating expenses totaled \$81,349 resulting in an operating deficit of \$(4,224). Netted with other income and other expenses, there is a deficit of \$(4,809) for the month and a deficit of \$(49,831) for the year-to-date. Contributions of \$75,281 for pledges and plate exceed August 2020 by 49%. Operating expenses of \$81,349 are 4% more than August 2020. The year-to-date deficit includes expenditures for capital projects, as well as Guild and Mission & Outreach disbursement, which will be funded by transfers from the endowment at year end.

At the end of August, the reconciled cash balance for Century Bank was \$259K and for First Citizens was \$240K for a total of \$499K. The cash balances of both accounts, as reported by the bank on September 21st was \$468,000. Steven also reported that the value of the two endowed funds with Northern Trust totaled \$10.4M at month end.

It is anticipated that Swain and Grieco, our auditors, will complete the 2020 Audit by the end of September.

The Vestry accepted the August Financial Statements as recommended by the Finance Committee unanimously.

- **Junior Warden's Report – Dan Green**

Two upcoming projects were brought to the Vestry for review:

- Installation of two glass doors in the hallway of Palen Hall. The doors would create a sound barrier that would minimize noise from the Hall that could potentially disrupt services. The cost is estimated to be \$4,229
- Installation of wainscoting on the north wall of Palen Hall to replace the fabric covering. The cost is estimated to be \$2,754.

After completion of these two projects, the remaining balance in the Capital Expense Budget will be \$41,7852. Dan reported that he is working towards a proposal with Sarah McCarty to maintain both the Memorial Garden and the Alexandra Ward Garden. Dan is also meeting with Jess Crocker to discuss the installation of a snow dam on the west side of the Nave.

The Vestry accepted the projects as recommended by the Finance Committee by consensus.

- **Senior Warden's Report – Van Swift**

Van reported that the 'Women's Spirituality' programs will begin the first week of October with discussions on 'Women in the New Testament'. She also noted that Holy Faith is scheduled to support the Interfaith Shelter the first week of November. Van also remarked on the positive remarks she has heard about the Parish picnic.

- **Rector's Report – Father Robin Dodge**

Fr Robin reported on the upcoming stewardship campaign co-captained by Leslea and Frank McCabe. The goal is to emphasize participation in the life of the Parish and, further, to push the percentage of pledging past the 50% mark. The preparations are coming together well with a kick-off scheduled for October 24th with an evensong service followed by a reception in Palen Hall. In-gathering will be November 21st with a Thanksgiving dinner also in Palen Hall.

Fr Robin also mentioned the gift of a 15th Station of the Cross by the same artist, Andrea Pichaida, who crafted the fourteen stations currently in the Sanctuary. The gift is from a former Parishioner. The use of a 15th Station was popularized by Pope John Paul II and it is anticipated the new carving will be placed opposite the Good Shephard window.

Lastly, Fr Robin reminded the Vestry that he is eligible for a sabbatical in 2022. He intends to form a group to advise him on sabbatical plans.

- **Other Business**

There being no further business, Charles C. moved, and Dan seconded adjournment. *Carried unanimously*. Fr. Robin the closed the meeting with prayer at 6:36 PM.

The Vestry reconvened in Executive Session from 6:37 PM to 6:50 PM to discuss personnel matters.

Respectfully submitted,

Charles Rountree