

**March 27, 2025 – 5:00 PM  
Meeting of the Vestry  
Youth Room, Conkey House  
The Church of the Holy Faith**

**MINUTES**

MEMBERS PRESENT: Fr. Robin Dodge, Mtr. Lynn Finnegan, Kaki Grubbs, Preston Stone, Jim Vandernaald, Jacki Walker, Steven Shore, Rebecca Tobey (joining remotely), Charles Rountree

MEMBERS ABSENT: Pam Jones, Mike Morrissey

- **Call to Order**  
Fr Robin called the meeting to order at 5:00 PM and led the Vestry in prayer.
- **Acceptance of the Agenda**  
Steven moved, and Jacki seconded acceptance of the agenda as amended. *Carried unanimously.*
- **Disposition of the January 26<sup>th</sup>, 2025 Vestry Organizing Meeting minutes and the February 27<sup>th</sup>, 2025 Vestry Meeting minutes.**  
Jacki moved, and Kaki seconded acceptance of the January 26<sup>th</sup> meeting minutes. *Carried unanimously.* Kaki moved, and Jacki seconded acceptance of the February 27<sup>th</sup> meeting minutes. *Carried unanimously.*
- **Bible Study – Luke 15:1-3, 11b-32**  
Fr Robin led the Vestry in Bible study.
- **Treasurer’s Report – Charles Rountree**  
Contributions and other sources of funds for February total \$127,260 exceeding the budgeted total of \$90,972. Actual expenses of \$91,680 exceeded the budgeted total of \$82,040 ending February with a surplus of \$18,265. For the first two months of the year, there is a deficit of \$(24,677) that, when netted to reimbursable expenses from the endowment for Capital Improvements and the Library, results in an adjusted surplus of \$31,544. Generally, giving is strongest in the first and final quarters and it will be necessary to monitor expenses and that cash flow needs closely.

The Fair Share support for the Diocese is \$17,315 reflecting February 2025 contributions.

The cash position remains solid with a total of \$84K in the Operating Account as of March 24<sup>th</sup>. Consideration is given to liquidating the 1<sup>st</sup> Citizens CD and transferring the funds to Operating in anticipation of slower giving during the warmer months.

The reconciled cash balances as of February 28<sup>th</sup> are:

	<u>@1/1/24</u>	<u>@1/1/25</u>	<u>@2/28/25</u>
• Century Bank	\$174,682	61,860	61,483
• First Citizens MM	\$191,035	41,172	transferred to Operating Acct
• First Citizens CD		155,953	155,953
• Sunflower Checking	\$ 2,500	2,500	2,500
• Sunflower MM	\$138,405		
• <u>Sunflower CD</u>		<u>141,919</u>	<u>149,919</u>
	\$506,622	403,405	361,855

The value of the Northern Trust endowments are:

	<u>@1/1/24</u>	<u>@1/1/25</u>	<u>@2/28/25</u>
• Article VI	\$ 9,155,543	9,297,097	9,494,937
• Article VII	\$ 551,798	1,268,457	1,294,840
	<hr/> \$ 9,707,341	10,565,554	10,789,777

The number of pledges received as of March 24<sup>th</sup> totals 210 with a financial commitment of \$857K towards our goal of \$1M. In discussion, it was suggested that Vestry calls be made to individual parishioners who have not returned a pledge to encourage their financial commitment. It was also noted that some parishioners are generous contributors but do not make a pledge commitment: the thought is to reach out to those individuals to inquire if they intend to give in 2025 and how much so that an accurate financial position can be discerned. The Vestry was reminded that assurance was made to the Parish at the Annual Meeting that any shortfall would be addressed following the second quarter. In further discussion, it was remarked that, at this time, specific areas of reductions have not been identified but that all expense line items (personnel, ministries, and facilities) will be reviewed for reductions with no exceptions.

***The Vestry accepted the Treasurer’s Report as recommended by the Finance Committee, unanimously.***

Disbursements recommended by the Mission and Outreach Grants Committee totaling \$29,750 were presented for consideration. Funds were made available from an anticipated disbursement from the endowment as well as dedicated contributions.

***The Vestry accepted the Mission and Outreach Grants Committee disbursements as recommended by the Finance Committee, unanimously.***

Disbursements recommended by the Women’s Guild totaling \$42,000 were presented for consideration. Funds were made available from an anticipated disbursement from the endowment as well as fund-raising efforts of the Guild from the annual St Nicholas Bazaar and sales from Twice Blessed.

***The Vestry accepted the Women’s Guild disbursements as recommended by the Finance Committee, unanimously.***

- **Junior Warden’s Report – Preston Stone**

Preston reported that the ice-melt and repaving project has a tentative start date of late April. If conflicts with services or events occur, the start will be delayed a week. Alpha Painting will return April 5<sup>th</sup> to complete repainting the space now being used by Desert Chorale.

- **Rector’s Report – Fr Robin Dodge**

Fr Robin began by reporting that the schedule of services for Holy Week has been posted for the past few weeks and encouraged the Vestry to be present in worship during this time. Services for Holy Week will also be published in a special advertisement in the Santa Fe New Mexican on Thursday April 10<sup>th</sup>. Bishop Hunn will once again be visiting on Palm Sunday and will return again August 28<sup>th</sup> to meet with the clergy and Vestry as part of his regional visitation.

While the Parish mourns the loss of beloved and faithful members over the past several weeks, Fr Robin noted that several Baptisms are scheduled for the Easter Vigil and May will bring a number of Weddings.

- **Associate Rector's Report – Mtr Lynn Finnegan**

Mtr Lynn reported that efforts for the last two weeks have focused on providing homeless kits. This is a project that was initially Pam Jones' idea, which Mtr Lynn coordinated, and which now has become the responsibility of the Mission & Outreach Opportunities Committee. Parishioner response has been the best ever this time, and Mtr Lynn has received generous donations to her discretionary account to cover the expense.

In addition, the Feed the Hungry ministry has been expanded to provide lunch and dinner each Thursday. Lastly, Mtr Lynn reported that planning has begun for Vacation Bible Camp this summer to be held in partnership with St Bede's at their parish.

- **Other Business**

In Other Business, it was reported that statutory changes regarding the eligibility of employees who can participate in the lay pension plan have resulted in Rocio Salazar becoming eligible. Essentially, any employee with 500 hours of annual employment are eligible. Participation in the plan is an automatic contribution on the part of the Parish of 5% of wages and up to an additional 4% match of voluntary employee contributions. It is necessary to change the employee handbook to reflect the new requirements and to set up an account for Rocio. Fr Robin expressed his gratitude to Donna Lukacs who has kept the Parish current with statutory requirements ensuring Holy Faith's compliance.

*The Vestry accepted the changes to the employee handbook as recommended by the Finance Committee, unanimously.*

*The Vestry accepted setting up a Lay Retirement account for Rocio Salazar as recommended by the Finance Committee, unanimously.*

Preston has received suggestions that ushers receive CPR training. In discussion, it brought to the Vestry's attention that the staff has also focused on this issue and CPR training plans are being developed.

There being no further business, Preston moved and Jacki seconded adjourning the meeting. *Carried unanimously.* The vestry meeting concluded with prayer at 6:13 PM.

*Respectfully submitted,*

*Charles Rountree*